



MEC TERMS AND CONDITIONS

Trial Court E-filing/Appellate E-filing

Please review the following information to continue registration as a new user.

1. MEC/PAMEC is for use only in cases in those courts which have adopted and implemented MEC/PAMEC by local rule.
2. Pursuant to Mississippi Rule of Civil Procedure 11, every pleading, motion, and other paper (except list, schedules, statements or amendments thereto) shall be signed by at least one attorney of record or, if the party is not represented by an attorney, all papers shall be signed by the party.

An attorney's password combined with the attorney's user id serves as and constitutes the attorney's signature. Therefore, an attorney must protect and secure his or her password. If there is any reason to suspect the password has been compromised in any way, it is the duty and responsibility of the attorney to immediately change the compromised password and notify MEC.

Should the resignation or reassignment of any person with authority to use the attorney's password occur, the attorney should immediately change his or her MEC password.

3. An attorney's registration will constitute a waiver of conventional service of documents. The attorney agrees to accept service of notice on behalf of the client of the electronic filing as set forth in the Administrative Procedures for both MEC and Appellate E-filing.
4. I agree to abide by the most recent Administrative Procedures for MEC and Administrative Procedures for Appellate E-filing and all technical and procedural requirements set forth therein.
5. I agree to provide accurate and complete information when registering for this account. I will promptly inform MEC/PAMEC of any changes to that information by updating my account at the MEC/PAMEC website.
6. I am responsible for preventing unauthorized use of the account. If I suspect there has been unauthorized use of the account, I must immediately change my password and notify the Helpdesk by email at helpdesk@mec.ms.gov.

7. I understand that:

- There is a charge for accessing information through MEC/PAMEC. MEC/PAMEC provides electronic access to case information in various Mississippi state courts. By registering for an MEC account, I agree to pay for all fees incurred through the usage of this account.
- Certain accounts, whether by state law or MEC/PAMEC policy, may be designated as exempt from fees. **If my account is exempt from any fees, it is my responsibility to use the account only within the scope of the fee exemption. Failure to do so may result in personal liability for fees incurred outside the scope of the fee exemption.**
- I must alert the MEC Helpdesk to any errors in billing within 30 days of the date of the invoice. Failure to do so will result in personal liability for questioned amounts.
- The per-page charge (\$.20 per page) applies to the number of pages that result from any search, regardless of the number of pages viewed, printed, or downloaded. Searches that result in no matches incur a charge for one page of data.
- The annual registration/renewal fee (\$10) is based on the anniversary date of my MEC/PAMEC account.
- Usage is billed on a quarterly basis. Statements, which contain a summary of the charges the account has incurred, are sent in January, April, July, and October. Annual renewal notices will be sent fifteen (15) days prior to the user's anniversary date. Electronic statements will be emailed to the email address submitted with this registration request or subsequently updated as set forth above. Users must remit payment through the mail, online via the MEC/PAMEC website, or in person at the Finance Office, 450 High Street, Jackson.

8. The Mississippi Electronic Courts reserves the right to:

- Suspend service to any account in which the amount due is not paid by the due date.
- Demand immediate payment, outside of the regularly scheduled billing cycles, of an account at any time that MEC determines the action is necessary.
- Notify and seek payment from the firm listed on my account registration if my account balance is not paid by the due date.
- Reject an account registration request that MEC determines to be related to a suspended MEC/PAMEC account.
- Suspend service to an account if any part of the information provided to MEC as part of this account registration process is fraudulent. Information about the account and any accounts determined to be related to it may be turned over to law enforcement authorities.
- Suspend or reduce service to or otherwise restrict access to MEC/PAMEC any account that causes an unacceptable level of congestion or a disruption to the operations of MEC, a Mississippi court or another MEC/PAMEC customer.
- Suspend service to an account at any time that MEC or a court determines the action is necessary to prevent fraud or to maintain the security of its computer systems and networks.
- Require prepayment as a condition to the resumption of service for any account that has
 - had service suspended or restricted for any reason,
 - had multiple instances of late payments, or
 - been requested to make immediate payment of fees incurred.

9. MEC is supported by user fees. Any attempt to collect data from MEC in a manner which avoids billing is strictly prohibited and may result in criminal prosecution or civil action. MEC privileges

will be terminated if, in the judgment of judiciary personnel, they are being misused. Misuse includes, but is not limited to, using an automated process to repeatedly access those portions of the MEC application that do not assess a fee (i.e. calendar events report or case header information; for purposes of collecting case information).

10. An account determined to be related to an account that has been subject to an action outlined above may also be subject to the same action. Accounts may be determined to be related based on information obtained by MEC during registration or other contact with MEC.
11. If these Terms and Conditions change in a significant way, information regarding the changes will be posted on the MEC web site (mec.ms.gov). It is the account holder's responsibility to check these Terms and Conditions regularly for changes. Continued use of MEC following the posting of changes will mean that the account holder accepts and agrees to the changes.