

IN THE CHANCERY COURT OF FORREST COUNTY, MISSISSIPPI

IN RE: MISSISSIPPI ELECTRONIC  
COURTS SYSTEM

APR 01 2021

LANCE C. REID

Chancery Clerk  
**ORDER APPROVING CESSATION OF MANUAL  
CASE DOCKETING AND PROVIDING FOR PAPERLESS COURT  
UTILIZING THE MISSISSIPPI ELECTRONIC COURTS**

On the Court's own motion and pursuant to M.R.C.P. 5 and UCCR 1.13, and the Court finding that the Clerk of this Court has implemented the Mississippi Electronic Courts ("MEC") system in the Chancery Court of Forrest County and further finding that all pleadings, case files, and all other Court records can be adequately maintained as part of the MEC system:

1. Orders and anything signed by the judges will be retained by the Clerk for up to one year.
2. Initial pleadings, motions, notices, process and returns, etc. will be kept for thirty (30) days.
3. Exhibits will be maintained per the State of Mississippi Local Government Records Retention Schedule.
4. Commitment files will be maintained per each county's discretion.

**IT IS THEREFORE ORDERED** that, as of April 1, 2021, the Clerk of this Court is authorized and directed to cease manual docketing for all cases. The Clerk is further authorized and directed to begin exclusive use of the MEC system as the official system for case docketing in the Chancery Court of Forrest County and to maintain any and all books and dockets utilizing the MEC system.

**IT IS FURTHER ORDERED** that, as of April 1, 2021, the Clerk of this Court is authorized and directed to cease the current maintenance of paper files for all MEC cases, except as required by the Administrative Procedures for the Mississippi Electronic Courts adopted by this Court.

Pleadings previously filed in paper shall nevertheless be preserved by the Clerk in all cases, whether MEC cases or otherwise.

**SO ORDERED AND ADJUDGED** this the 18<sup>th</sup> day of April, 2021.



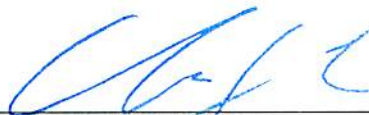
HON. DEBORAH J. GAMBRELL  
CHANCERY COURT JUDGE



HON. RHEA H. SHELDON  
CHANCERY COURT JUDGE

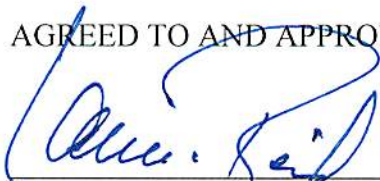


HON. SHEILA H. SMALLWOOD  
CHANCERY COURT JUDGE



HON. CHAD SMITH  
CHANCERY COURT JUDGE

AGREED TO AND APPROVED BY:



FORREST COUNTY CHANCERY COURT CLERK  
LANCE REID