

**SAMPLE ORDER FOR TERMINATION OF EMPLOYEE**

**ORDER TERMINATING EMPLOYEE**

There having come on for consideration, the resignation of \_\_\_\_\_, as  
Employee Name  
\_\_\_\_\_, for the \_\_\_\_\_ Court District, effective  
Job Title Dist. # Chancery/Circuit District  
\_\_\_\_\_, and the Court having written notice of same hereby accepts this  
Effective Date  
resignation.

IT IS THEREFORE, ORDERED, that the resignation of \_\_\_\_\_, is  
Employee Name  
hereby accepted by this Court.

SO ORDERED AND ADJUDGED, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Judge/Chancellor