

FINANCE USE ONLY:

DOCUMENT# \_\_\_\_\_

INVOICE # \_\_\_\_\_ -12YOUTH

FUND#: 2205500000

COST CENTER: 1051023025

EFT/CHECK \_\_\_\_\_

COMMITMENT ITEM: 67485000

DATE \_\_\_\_\_

**YOUTH COURT FISCAL REPORTING FORM**  
**SUPREME COURT OF MISSISSIPPI**  
**Administrative Office of Courts**

**CLARKE COUNTY**

**VENDOR #: 3100025405**

**EXPENSES INCURRED FOR MONTH OF: \_\_\_\_\_ YEAR: \_\_\_\_\_**

Budget Line Items	Annual Fund Allocation	Previous Allocation Balance	Current Month's Expenditures	Allocation Balance to Date
Salaries				
Fringe Benefits				
Travel				
Commodities				
Contractual Services				
Equipment*				
Total				

\*Equipment purchases exceeding \$1000 must be approved by AOC and accompanied by three detailed quotes.

I hereby certify this report to be true and correct to the best of my knowledge, that we have not used Mississippi Youth Court Support Funds on any disallowed expenditure, and we have maintained supporting documentation of the same.

\_\_\_\_\_  
(Authorized Signature)                      Date                      (Printed Name and Title)

\_\_\_\_\_  
Prepared by:                      Email Address                      Date

**DOCUMENTATION FOR ALL EXPENDITURES MUST ACCOMPANY THIS FORM.**  
**The Administrative Office of Courts must receive this form with an original signature by the 10th day of every month.**

Send to: Youth Court, Administrative Office of Courts: youthcourts@courts.ms.gov

*Faxed or mailed copies will not be accepted.*

**AOC USE ONLY**  
**APPROVAL FOR PAYMENT**  
By: \_\_\_\_\_ Date: \_\_\_\_\_

