TIME STANDARD DETAIL REPORT

(REVISED 07/23/12)

The purpose of this report is to breakdown of the information shown on the Time Standard Summary report into individual cases and referrals. Furthermore, each referral is broken down into several columns which help identify the case with which it is associated and provide a reason as to why the referral is included in this report.

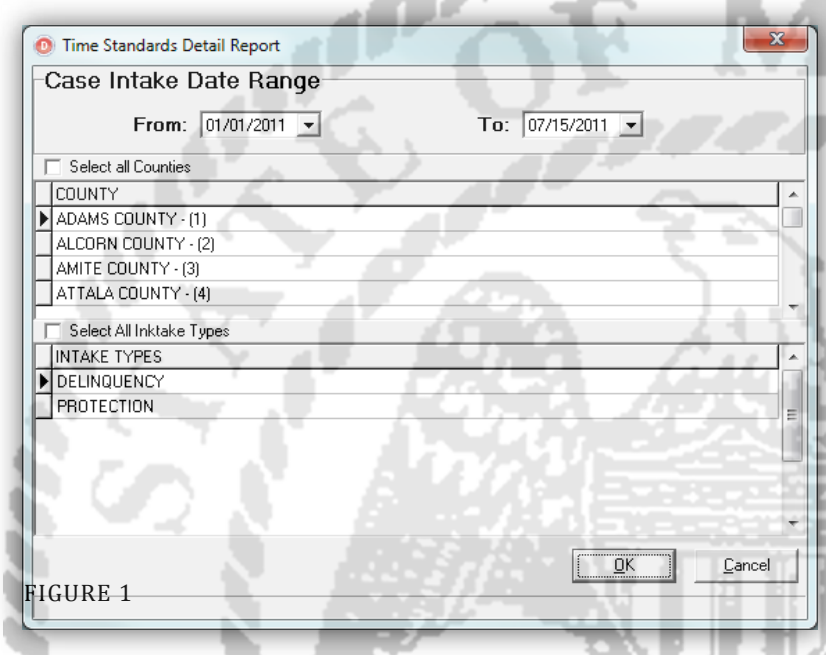

FIGURE 1

The Time Standard Detail report can be run for a specific date range (based on the Case Intake Date) and intake type (Figure 1). A Report Total section will be displayed at the end of the report. This section contains total information for all counties selected in the report. Courts can only see reports for the county or districts in which they have jurisdiction.

INTAKE DATE

Intake Date	Youth Name	Docket Number	Referral	Reason for Delay
4/10/2011	TEST TESTCASE	18-YC-2011-D-40-1 (148926)	0	NON-CUSTODY CASE: NO REFERRALS ENTERED
6/15/2011	ABIGAIL SAMPLE	18-YC-2011-P-16-1 (152871)	182327	CUSTODY CASE: ADJUDICATION HEARING DELAYED BY 1 DAYS
1/3/2011	HERBERT AARON SAMPLE	18-YC-2011-P-14-1 (152862)	182312	CUSTODY CASE: PETITION DELAYED BY 8 DAYS
1/3/2011	HERBERT AARON SAMPLE	18-YC-2011-P-14-1 (152862)	182312	CUSTODY CASE: ADJUDICATION HEARING DELAYED BY 11 DAYS

FIGURE 2

The Intake Date column (see Figure 2, red highlight) displays the Intake date of the case with which this referral is associated.

YOUTH NAME

The Youth Name column (see Figure 2, blue highlight) displays the name of the youth with which the referral is associated. The reported is sorted in alphabetical order according to the youth's last name. Because of this, youths with multiple cases will normally be shown grouped together.

DOCKET NUMBER

The Docket Number column (see Figure 2, purple highlight) displays the Case Docket number and the MYCIDS Universal Case Identifier (UCID). The UCID number is shown in parenthesis. The UCID number can be used to quickly lookup a specific case in MYCIDS.

REFERRAL

Intake Date	Youth Name	Docket Number	Referral	Reason for Delay
4/10/2011	TEST TESTCASE	18-YC-2011-D-40-1 (148926)	0	NON-CUSTODY CASE: NO REFERRALS ENTERED
6/15/2011	ABIGAIL SAMPLE	18-YC-2011-P-16-1 (152871)	182327	CUSTODY CASE: ADJUDICATION HEARING DELAYED BY 1 DAYS
1/3/2011	HERBERT AARON SAMPLE	18-YC-2011-P-14-1 (152862)	182312	CUSTODY CASE: PETITION DELAYED BY 8 DAYS
1/3/2011	HERBERT AARON SAMPLE	18-YC-2011-P-14-1 (152862)	182312	CUSTODY CASE: ADJUDICATION HEARING DELAYED BY 11 DAYS

FIGURE 3

The Referral column (see Figure 3, red highlight) displays the referral's identification number. Each referral is assigned a unique ID number. This number can be useful in distinguishing between referrals or identifying the same referrals shown on the report.

REASON FOR DELAY

The Reason for Delay column (see Figure 3, blue highlight) displays the reason that the referral has been delayed and why it is included on the report. Each reason will also indicate whether or not the case is a custody case. This will be preceded by CUSTODY CASE or NON-CUSTODY CASE. See the table below for a listing of possible reasons that could be displayed and a short explanation of each.

Reason for Delay	Explanation
NO REFERRALS ENTERED	Case has no referrals.
NO DETENTION/SHELTER HEARING	Youth was taken into custody but no detention/shelter hearing was held or waiver of detention/shelter entered.
DETENTION/SHELTER HEARING DELAYED BY X	Youth was taken into custody and the detention/shelter hearing was held but it was after the allowable timeframe (24/48 hours).
NO REASONABLE EFFORTS MADE	In a Protection case, a custody action with Reasonable Efforts Made was not found.
REASONABLE EFFORTS MADE IS DELAYED BY X	In a Protection case, a custody action with Reasonable Efforts Made was recorded but it was after the allowable timeframe (up to 60 days after the youth was taken into custody).
NO INTAKE ORDER	A referral was entered but no intake order was filed.
INTAKE ORDER DELAYED BY X	A referral was entered but the intake order was filed after the allowable timeframe (5 days if youth is in custody, 10 days if youth is not in custody).
NO PETITION FILED	A formal petition was ordered but no petition was filed.
PETITION DELAYED BY X	A formal petition was ordered and the petition was filed but after the allowable timeframe (5 days after the detention/shelter hearing if the youth is in custody. If youth is not in custody, within 10 days of the Document Date of the last Intake Order recorded to a case's General Docket; otherwise, within 10 days of the formal referral order date).
NO ADJUDICATION HEARING HELD	A petition was filed but no adjudication hearing was held.
ADJUDICATION HEARING DELAYED BY X	A petition was filed and the adjudication hearing was held but after the allowable timeframe. If youth is in custody, 21 (delinquency) or 30 (protection) days after the custody record. If youth is not in custody, Referral types Truancy or Educational Neglect is 21 days from the date of the last filed Petition; all other Referral types are 90 days from the date of the last filed Petition.
NO DISPOSITION HEARING HELD	A referral was adjudicated (and not dismissed) but no disposition hearing was held.
DISPOSITION HEARING DELAYED BY X	A referral was adjudicated (and not dismissed) but the disposition hearing was held after the allowable timeframe (14 days after the adjudication hearing).